**RISK ASSESSMENT Inter Volleyball Club – Covid-19 risk assessment**

Date of Assessment 17 May 2021

In line with Volleyball England guidance we have appointed Ivan Moreno as the Covid-19 officer who will oversee our compliance (the Covid-19 officer can be contacted at secretary@inter-volleyball.net). At individual sessions Session organisers, Team Secretaries and coaches will be responsible for being the field of play Covid-19 officer and for overseeing and reporting to the Covid-19 officer as appropriate.

Note this risk assessment is split into outdoor and indoor sessions.

Please consult relevant section. It should be read in conjunction with the NGB guidance and the online session rules. All participants have a responsibility to familiarise themselves with this risk assessment prior to participating in any session.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Venue/Activity**  | **What are the hazards?**  | **What are the mitigations or actions you will take to control the risk?**  | **Who needs to carry out the action?**  | **When should the action be completed by?**  |
| **Recreational outdoor volleyball – up to 6v6 at Regent’s Park, London**  | Cleanliness – ensuring suitable hygiene standards to reduce risk of transmission of virus  | Coaches/session organiser will ensure participants hand sanitise before and after session and in each water break Net should be put up by a limited number of volunteers only. After completion of set up and tear down of net the volunteers should all sanitise their hands Session rules include no sharing of equipment and require all participants to comply with hygiene requirements Balls will be sanitised prior to and after each session. | Coaches/session organisers  | At each session.  |
|  | Social distancing – to be able to maintain social distancing as far as possible off court to reduce risk of transmission  | Limit number of people at session to 16 per court (plus a officials/workforce). Aggregate cannot exceed 32 people. Members are informed not to congregate prior to or after sessions so that social distancing can be maintained off court No congratulatory touches permitted between players during play  | Coach/session organiser – included in session rules also Session organisers responsible for the booking system will ensure no more than 16 per court (plus officials/workforce) can book session  | Prior to (via online booking system - whatsapp chats and Facebook events) and at each session  |
|  | Participant conduct – need all participants to comply with session rules to ensure safe environment  | Provision of session rules to all participants in advance of session setting out rules for attending. This includes a self-assessment of Covid-19 symptoms. Reminder of rules at start of each session. Training to coaches/session organiser that if participants do not comply with the rules or act responsibly they shall not be permitted to attend sessions. Online booking system will capture all test and trace requirements. This will be accessible by the Covid-19 officer, coaches and one Team Manager from each team. Each will be briefed in respect of data protection compliance. Should a participant (coach, player, official etc) have any Covid-19 symptoms following a session they should immediately notify the Team Manager or the Covid-19 officer. If a Team Manager is notified they must immediately notify the Covid-19 officer. The Covid-19 officer will ensure track and trace requirements are complied with.  | Committee via online booking system Coaches/session organiser | Prior to and at each session as required.  |
|  | Public space – may be difficult to manage numbers within guidance and/or spectators  | Implementation of an online booking session. All attendees must book in advance and no drop ins will be permitted to participate unless numbers allows it. A second court will be set up in case there are more than 16 people for one court.Spectators are only permitted with prior agreement and must be at least 3m from the edge of the court and maintain social distancing and comply with rule of 6 at all times.  | Committee via online booking system Coach/session organiser  | Prior to and at each session as required.  |
|  | Setting up of equipment – use of hammer  | Players advised of risk and instructed how to put up equipment safely  | Players/coaches setting up equipment  | At session  |
|  | Uneven ground  | Coaches/volunteers advised to locate most suitable area for set up paying due care and attention for area of ground selected (e.g. holes, ground stability, prior use, litter, dog litter, wildlife).  | Players/coach/session organiser  | At session  |
|  | Equipment needs replacing  | Players/coaches/session organiser must report worn equipment and/or damage to coach and Team Manager/Treasurer for it to be replaced as soon as possible  | Players/coach/session organiser  | At or following session  |
|  | Close proximity training – increased risk of transmission  | Follow National Governing Body separate guidance at all times. This is in line with Volleyball England advice and guidance.Note these sessions are game play. Therefore there will be suitable breaks for water and sensitisation | Coaches/Team Managers/session rules on booking Providing all participants with access to VE guidance and this risk assessment.  | At sessions |
|  | First aid provision  | No facility at event for first aid (as outdoor public space). Ensure players aware and Team Manager to have basic supplies of plasters, cool packs and sanitiser  | Players/coach/session organiser | At sessions |
|  | Travel to and from venues  | Government advice should be followed.Where public transport is used Government guidance must be followed including wearing of face masks.  | Individual participant  | Before/after session  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Venue/Activity**  | **What are the hazards?**  | **What are the mitigations or actions you will take to control the risk?**  | **Who needs to carry out the action?**  | **When should the action be completed by?**  |
| **Indoor senior volleyball at Talacre Community Centre, London**  | Cleanliness – ensuring suitable hygiene standards to reduce risk of transmission of virus  | Coaches/session organiser will ensure participants hand sanitise before and after session and in each water break. All participants are asked to bring own hand sanitiser. Sports centre also has sanitisation stations. Sports centre staff will be responsible for set up and tear down of equipment. If players/coaches assist should be limited people and once up/down all volunteers should sanitise their hands. Session rules include no sharing of equipment and require all participants to comply with hygiene requirements Balls will be sanitised prior to (unless not used since previous sanitising) and after each session. Where venue requires face coverings must be worn within the venue to get to the activity area.  | Coaches/Team Manager/Sports centre staff  | At each session |
|  | Social distancing – to be able to maintain social distancing as far as possible off court to reduce risk of transmission  | For adults, we will limit participants to bubbles of 7 people (14 players in total). Those bubbles must not mix during a session and comply at all times with Government guidance. Coaches must either be in a bubble (i.e. 5 players plus 1 coach) in which case they can feed balls etc or be in a separate bubble on their own in which case they cannot feed balls and must remain socially distanced (at least 2m) from any bubble. Members are informed not to congregate prior to or after sessions so that social distancing can be maintained off court Where sports centre maintains dedicated entry and exit points/a one way system members advised to follow this and appropriate signage No congratulatory touches permitted between players during play. Spectators will not be permitted in the hall. They should use a viewing gallery where required. Spectators should maintain social distancing at all times.  | Coach/session organiser – included in session rules also Booking system means no more than pre-determined session number (plus coach where applicable) can book session  | Prior to (via online booking system) and at each session  |
|  | Participant conduct – need all participants to comply with session rules to ensure safe environment  | Provision of session rules to all participants in advance of session setting out rules for attending. This includes a self-assessment of Covid-19 symptoms. Reminder of rules at start of each session. Training to coaches/session organiser that if participants do not comply with the rules or act responsibly they shall not be permitted to attend sessions. Online booking system will capture all test and trace requirements. This will be accessible by club admin and session organisers. Each will be briefed in respect of data protection compliance. Should a participant (coach, player, official etc) have any Covid-19 symptoms following a session they should immediately notify the session organiser or the Covid-19 officer (on EMAIL). If a session organiser is notified they must immediately notify the Covid-19 officer. The Covid-19 officer will ensure track and trace requirements are complied with.  | Committee via online booking system Coaches/session organiser via checklist provided as part of training  | Prior to and at each session as required.  |
|  | Checks ahead of session  | Temperature checks will be performed before each session. If any participant has temperature higher than 37C he/she will not be allowed in.Participants will also need to check in and add their details to the paper form before each session. | Coach/session organiser – included in session rules also  | Prior to session/at session |
|  | Taking cash payments  | No cash payments will be permitted at sessions. For recreational sessions or PAYG members credit card machines will be utilised to permit payment.For Club members standing order payments should continue as previously or if we move to session payments (PAYG) these must be paid on line or by card.  | Committee via online booking system. Session organisers to ensure members use booking system appropriately  | Prior to session/at session  |
|  | Changing facilities – increased risk of transmission  | Comply with venue guidance on changing facilities. In particular advise members to attend ready to play and minimise use of changing facilities where possible. Note in some sports centres changing and shower facilities are closed. Sports centres have an increased cleaning regime of toilets/ facilities. Comply with any numbers limitation as appropriate. If toilet facilities are not clean or no soap available advise sports centre reception staff or Team Manager so that this can be reported/escalated.  | Session rules and Team Managers. Sports centre staff  | At sessions  |
|  | Close proximity training – increased risk of transmission  | Follow National Governing Body separate guidance at all times. This is in line with Volleyball England advice and guidance and required by Sports Centre risk assessments. Coaches will be mindful in structuring training to avoid close proximity for prolonged periods and avoid any training that involves touching between players.  | Coaches/Team Managers/ session rules on booking Providing all participants via online booking with access to NGB guidance and this risk assessment.  | At sessions  |
|  | First Aid  | Comply with National Governing Body guidance. In addition sports centres will continue to provide first aid provision in venue with mitigating measures (such as PPE).  | Coaches/Team Managers/Sports Centre staff  | At session  |
|  | Travel to and from venues  | Government advice should be followed.Where public transport is used Government guidance must be followed including wearing of face masks. Currently no competitive volleyball – once this changes and travel to matches is considered this risk assessment should be revised. | Individual participant  | Before/after session  |